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ABSTRACT

Information is presented about a workshop on immigration documents, rules, regulations, and requirements associated with international students and nonimmigrant alien students. Twenty-six members of the Southeast Florida Educational Consortium participated, representing campus admissions and registrars offices, international student programs, and advisement and placement offices. Among the participants, Robert Hurley, an immigration officer, reviewed rules, regulations, and requirements pertinent to visa students, refugees, parolees, and asylum candidates. He also answered 34 previously prepared questions and questions from workshop participants. Participants were also provided various reference documents pertaining to foreign student admissions, foreign academic credentials, and immigration laws and requirements. Miami-Dade Community College agreed to act as a liaison with the Miami Immigration and Naturalization Service concerning official regulatory matters and to communicate information to other colleges in the consortium. The workshop agenda and prepared questions and answers are included and correspondence regarding the workshop is appended. (SW)

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SOUTHEAST FLORIDA EDUCATIONAL CONSORTIUM

A WORKSHOP

IMMIGRATION RULES, REGULATIONS, AND REQUIREMENTS AND FOREIGN STUDENT ENROLLMENTS

February 18, 1981

Provided by:

Douglas E. Matthewson, Jr.
College Director, Admissions & Registration Services
Miami-Dade Community College
11011 S.W. 104 Street
Miami, Florida 33176

HE015876

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SOUTHEAST FLORIDA EDUCATIONAL CONSORTIUM
11011 S.W. 104 Street, Miami, Fl 33176

A WORKSHOP
IMMIGRATION RULES, REGULATIONS, AND REQUIREMENTS AND FOREIGN STUDENT ENROLLMENTS

As part of the continuing cooperation among Southeast Florida Educational Consortium colleges and universities, the admissions, registration and records task force conducted a workshop about immigration documents, rules, regulations and requirements associated with international students and nonimmigrant alien enrollments. This all day workshop was held at Florida International University, Bay Vista Campus, February 18, 1981, and the morning session started promptly at 10:00 a.m. and concluded at 12:00 noon. The following minutes, information and correspondence pertain to the morning session only.

Twenty six Consortium members participated, representing a wide range of professional personnel associated with foreign student activities. Areas of representation included; chairpersons of international students, international student advisers, campus admissions officers and registrars, university and college directors of admissions and registration, directors of international admissions, admission counselors, advisement and placement counselors and supervisors of student admissions and records.

The workshop leader opened proceedings with welcoming introductory remarks and stated this was the first Southeast Florida Educational Consortium workshop involving college and university professional personnel directly involved with international students and immigration requirements. He indicated additional workshops among consortium members could prove to be valuable in the future. Mr. Robert Hurley, Immigration Officer, from the Miami Immigration and Naturalization Service Office (INS), was introduced and each participant briefly stated their office affiliation. It was interesting to note many of the participants are actively associated with one another in their educational work in South Florida and this SFEC workshop effort should reinforce this cooperative professional association.

Information materials were provided to each participant and were briefly reviewed by the workshop leader. Included were an extensive array of pertinent international student admissions procedures, immigration forms and regulations, examples of M-DCC technical procedures and associated brochures and documents. A comprehensive sample of recommended international education reference documents was also provided. Particular attention was given to the National Association for Foreign Student Affairs field service publications, The Glossary of Foreign Educational Terms, the Country Index which provides valuable interpretations for the evaluation of foreign academic credentials, the International Handbook of Universities, the Adviser's Manual of Federal Regulations, and U.S. Department of Justice publications including U.S. Immigration Laws and Documentary Requirements for Aliens in the United States. It was recommended these reference materials

be acquired as part of the important information necessary to effectively administer international student admissions, determine transfer credit evaluations, provide advisement and counseling services and to be sure students meet current INS requirements.

Following this overview of professional references, participants were asked to refer to the summary of the immigration questions received over the past six months from consortium representatives and others. These questions provided the basis of workshop member interaction with Immigration Officer Robert Hurley for the remainder of the session. Mr. Hurley was asked to briefly review the latest rules, regulations and requirements pertinent to visa students, refugees, parolees, and asylum candidates. Following this review, the workshop was devoted to answering specific questions from the previously prepared list and other questions from workshop participants. Specific questions and answers particularly pertinent to the objectives of the workshop and that have a direct relationship to consortium institutional work with international students and refugees (plus related categories) are enclosed with this report.

Workshop Conclusions

1. A great deal of effective interaction transpired among all participants concerning the extensive INS rules and regulations govening international students and local refugee/asylum activities and requirements.

2. Workshop participants were very pleased with the practical answers provided by Mr. Robert Hurley, INS Officer. (See pages 10, 11 and 12 in this report).

3. The distributed materials provided pertinent information and a base for a professional reference file for those directly involved with international student affairs - admissions, advisement, credit evaluations and INS requirements.

4. It was suggested one institution within the Consortium might act as a liaison contact with INS concerning official regulatory matters and communicate information to affiliated institutions. M-DCC volunteered to initially perform this service.

5. Additional workshops should be held in the future to assure consistency in the interpretation of international education activity, INS and related student procedures and particularly to develop common agreements, wherever possible, regarding transfer credit evaluations and the awarding of credit toward programs and degrees.

Respectfully submitted,

Douglas E. Matthewson, Jr.
Workshop Leader

SOUTHEAST FLORIDA EDUCATIONAL CONSORTIUM WORKSHOP

IMMIGRATION RULES, REGULATIONS, AND REQUIREMENTS FOR FOREIGN STUDENT ENROLLMENTS

February 18, 1981, 10:00 - 12:00 noon, FIU, Bay Vista Campus
Trade Center Building, room 333b

PARTICIPANTS

Susan D'Amico	International Student Adviser, Miami-Dade Community College (New World Center Campus)
Nestor Dominguez	Chairman, International Students Miami-Dade Community College (South Campus)
Steffi Durnberg	Assistant Registrar Miami-Dade Community College (South Campus)
Venice Forbes	Advising/Counseling Department Miami-Dade Community College (New World Center Campus)
Tammy Gilbert	Supervisor of Records Broward Community College (Fort Lauderdale Campus)
Richard Gropper	Acting Registrar Miami-Dade Community College (North Campus)
Jan Ilic	Supervisor, International Admissions Miami-Dade Community College (South Campus)
Edith M. Kiely	Admissions Office Manager Miami-Dade Community College (North Campus)
Richard Konkel	Executive Director, Southeast Florida Educational Consortium
Henry W. Lewis	Advising/Counseling Miami-Dade Community College (New World Center Campus)
Sarah Lewis	International Clerk Miami-Dade Community College (North Campus)
Agnes Lisandrillo	Supervisor of Admissions Broward Community College (Fort Lauderdale Campus)
Martha Montes	Transcript Evaluator Miami-Dade Community College (Medical Center Campus)
Margaret Rivera	Acting Associate Registrar Miami-Dade Community College (North Campus)

Glen Rose	Registrar & Director of Admissions Broward Community College (Fort Lauderdale Campus)
Judy Rosof	Admissions Counselor Florida Atlantic University
Ruby Schoonover	International Clerk Miami-Dade Community College (South Campus)
Joseph Silnt	Associate Director of Admissions University of Miami
Pam Steven	Assistant Registrar Nova University
Tom Stewart	Registrar Miami-Dade Community College (South Campus)
Martha Sypher	Assistant Registrar Broward Community College (Fort Lauderdale Campus)
James Thomas	International Student Adviser Miami-Dade Community College (South Campus)
Blair Thorburn	Director of Admissions Florida Atlantic University
Deborah Triol	Assistant Director, International Admissions University of Miami

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Robert Hurley (Speaker)	Travel Control Immigration & Naturalization Service (Miami)
Sam LaRoue (Workshop Recorder)	Coordinator, Admissions & Registration Support Services Miami-Dade Community College (District)
Douglas Matthewson (Workshop Leader)	College Director, Admissions & Registration Services Miami-Dade Community College (District)

SOUTHEAST FLORIDA EDUCATIONAL CONSORTIUM WORKSHOP

IMMIGRATION RULES, REGULATIONS, AND REQUIREMENTS FOR FOREIGN STUDENT ENROLLMENTS

February 18, 1981, 10:00 - 12:00 noon, FIU, Bay Visa Campus
Trade Center Building, room 333b

A G E N D A

1. Welcome and introduction of guests and participants.

2. Immigration officer review of current immigration rules, regulations, and requirements pertaining to foreign student enrollment in colleges and universities.

3. Questions from workshop participants for immigration officer response.

4. Recommendations to enhance college/university and immigration office liaison.

SOUTHEAST FLORIDA EDUCATIONAL CONSORTIUM WORKSHOP

IMMIGRATION RULES, REGULATIONS, AND REQUIREMENTS FOR FOREIGN STUDENT ENROLLMENTS

IMMIGRATION QUESTIONS FROM CONSORTIUM REPRESENTATIVES

1. Provide a brief review of the latest immigration rules, regulations and requirements pertaining to visa students, refugees, parolees, and asylum candidates. What are the various categories of Refugees? How can we tell if the documents are legitimate/legal? Please describe types of documents.

2. If a College representative needs to contact an immigration officer in Miami, how can this be accomplished (telephone, office visit, etc.)?

3. What can be done for a prospective student who, having made application and submitted all required documents, does not receive his I-20 in time to obtain his student visa? Can he enter on a tourist visa (not stamped prospective student) without being considered a fraudulent entry?

4. A student has a Visa which is about to expire, this student is requesting a vacation I-20 in preparation for a visit to a country other than his own. What should he/she do? What advice can the College give?

5. If the school returns the I-20B to INS and later wishes to reinstate the student because of an appeal or grade change or reinstated in a course, is it alright to reissue an I-20 and allow the student to re-enroll?

6. May I-20's be issued to Cuban's living in Cuba? What action will ensue?

7. How long a time after submission of documents to INS for transfer or extension and not having received them should they be considered lost and a new I-94 be applied for? With whom may we communicate to check on submitted documents before we consider the documents lost?

8. What is the status of a person with an I-94 but no visa?

9. What is the proper procedure for a student to follow when at the end of a semester, he has not received his I-94 which was submitted to INS for extension or transfer 90 days in the past?

10. Discuss the school's position when faced with an Applicant/Registrant who does not possess a valid I-94 (or any I-94 at all). This is frequently the case in the Miami area with many students claiming that local INS authorities have the forms in their possession.

11. Are nonresident aliens from Canada permitted to take classes if they have the nonresident alien Canadian border crossing card? Same question for Mexicans? Same question for Crewman's landing? Are there other similar categories?

12. Many students experience financial hardship due to problems within their country and are caught in a difficult situation not having finances and may require employment due to delays or uncertainty. What procedures or policies had INS instituted for employment regarding: Haitian, Nigerian, Ethiopian, Jamaican and Nicaraguan students?

13. If monetary restrictions become very severe and institutions have past bills of large amounts and the student has no funds to pay bills (e.g. Nigerian), what recourse do we have to best assist the student from your perspective?

14. Can a student be required to attend one or both of our summer sessions if he doesn't satisfactorily complete a full credit load for fall and/or winter term?

15. Which visa types require full-time enrollment and which permit part-time enrollment? We are seeing so many different types now-a-days that it has become confusing just trying to figure out which category is allowed to fall into a part-time status.

16. How closely should we monitor the courses the student is taking? Can we or should we force students to take only those courses in their program?

17. Clarify part-time student status. Discuss the amount of flexibility granted the school authorities in determining the legitimacy of part-time status for a particular term. (Include in the discussion the effects of withdrawals, credit by examination, completion of incomplete grades from prior terms, etc.).

18. What do we do with those students who continually register full-time then drop classes partially thru term?

19. A student with a valid student visa to attend M-DCC receives the two-year degree from M-DCC. However, the student feels he should still take additional courses from us. Can we allow this?

20. Same question as 19 except the student didn't actually receive the degree but is eligible for it.

21. How many terms should we allow students to register for less than full-time before notifying you?

22. Is it feasible to request a duration of status for students enrolled semester by semester in a continuing Intensive English Program or semester by semester for a student on academic probation?

23. Is it legal for an International Student attending another school to take a class at Miami-Dade with permission of the "Home" school? (Assuming of course that the student is in good standing at the "Home" school).

24. If a student completes a degree, and wishes to stay in the United States and travel for one to six months before either returning home or applying to another degree program, is this possible? Under what, if any, circumstances?

25. Should we notify INS if the student is changing degree objective? What vehicle (form) do we use for this?

26. What does the word "multiple" mean when stamped on the nonimmigrant visa?

27. Some international students are faced with demands by INS, to pay for duplicate forms when such forms are presumed lost. In most cases, it appears that INS is responsible for losing the forms. Who can these students appeal to? It does not seem right that the student should have to pay for duplicate forms when the forms are frequently submitted on their behalf by the College and thus were not lost by the student.

28. Many students claim waits of months before receiving responses from INS for extensions, transfers, etc. Is anything being done to combat this problem?

29. Should we have questions which may be resolved by telephone pertaining to students, with whom may we speak at INS? In emergency situations where an expeditious adjudication is necessary (e.g., practical training, employment), what procedure exists to assist the student, the faculty, the wife, the employer, and the advisor?

30. As an alternative, could one INS official devote approximately 3 to 4 days per month to meet with the Foreign Student Advisor at all institutions to process applications as existed effectively in the past, saving mail costs, trips by students to INS, saving fuel and energy and expediting procedures for students at all institutions?

31. Due to the current 3 to 4 month backlog of adjudication of student extensions, employment requests, practical training, etc., could an INS Student Office be recreated? Can something be done about having a specific person for reference?

32. What is the latest official word on issuing I-20's and I-538 extensions for Iranian students?

33. Many Iranian students who have completed their community college program and wish to transfer to a university and remain in-status by enrolling each term - but they cannot because you still have I-94 and have not authorized transfer. What do we tell them?

34. Iranian students who graduate with a Bachelor's degree and want to continue, either in a Master's program or Second Bachelors - yes or no?

SOUTHEAST FLORIDA EDUCATIONAL CONSORTIUM WORKSHOP
IMMIGRATION RELATED QUESTIONS AND ANSWERS

Mr. Robert Hurley, Immigration Officer, opened his remarks with the following comments:

Regarding Vacation I-20's - When continuation is checked, it is important to put the date the student's visa expires, this is the date from the I-94 or duration of status. If this date is omitted, student will have a problem when reentering the country.

Effective February 23, 1981 - The duration of status (D/S) will be eliminated. Students will be admitted to the specific time period normally needed to complete their program of study. The final date should be specific i.e. month and year. Extensions will be considered on a case by case basis.

Refugees - Refugees have all the rights immigrant aliens have. Their I-94 will normally be stamped either "paroled pursuant to sec. 212 (d) (5) showing the date to which paroled and other limitations or "Conditional Entrant." After one year refugees may be eligible to become permanent residents. There are approximately 15 different classes of parolee. The specific situations are indicated on the I-94.

Refugee/parolee I-94's are also usually stamped employment authorized. These students should need no additional paperwork and are fully eligible to attend school. Asylum applicants generally have an I-94 indicating I-589 pending and is also usually stamped employment authorized.

Cubans and Haitians having dates earlier than 10-10-80 on their I-94 were originally paroled for 60 days then later extended to January 15, 1981. These people have subsequently been automatically extended to July 15, 1981, regardless of the dates stamped on the I-94. Cubans and Haitians entering after 10-10-80 are paroled for 60 days only and then extended on an individual basis. These official immigration stamps are usually in purple ink.

Questions and answers followed:

Question: Is it possible for schools to receive official notification from INS of changes in policies related to Non-immigrant Alien?

Answer: Mr. Hurley stated he would see if it was possible for INS messages to be sent to a contact person in the consortium who would disseminate it to all colleges.

Question: What should be done when no answer from INS is received regarding I-538's and practical training forms?

Answer: Mr. Hurley stated he would look into the delay in processing these documents and see if they could be hand delivered.

Question: Many times the school never receives the I-20B. What action should be taken to cancel the student's visa?

Answer: For students that the I-20B has never been received from Immigration, and the College wishes to return it, the College should simply send a list of those students to Immigration with a cover letter.

Question: May individuals on a Vistor Visa enroll for courses?

Answer: Students may enroll at a college on a Visitor Visa only if they take courses incidental to their stay. Therefore, they could not be full time students.

Question: Students sometimes say they don't have an I-94 because they gave it to Immigration. Is this possible?

Answer: Students indicating they do not have their I-94 because it was turned into Immigration, should be able to show a receipt from Immigration for the I-94. When sending documents to Immigration for transfer of schools, the school should keep a copy of the I-94. Students not having their I-94 but a passport indicating I-589 pending or section 245 adjustment pending, will be admissible.

Question: What action should schools take when a student attending on a Visitor Visa applies for an F-1 Visa and no answer is received from Immigration, and they want to go home on vacation?

Answer: Students attending school on a B-2 Visa and have applied for change to an F-1 Visa and have not received approval from INS and wish to go home for the summer, should be given a new I-20 and a copy of the I-506 application for change of status. This will facilitate their return into the United States.

Question: What is the status concerning Iranian students?

Answer: Transfer of schools for Iranian students is possible and are being processed on a case by case basis. Adjustment of status, however, will only be if it is in the "national interest."

Question: What happens to a student who attempts to enter the United States with an F-1 Visa but does not have their I-20?

Answer: Students who attempt to enter the United States with an F-1 Visa but no I-20, will be given an I-516 (formerly DSP 66) the students must then present a valid I-20 to Immigration within a required period of time.

Question: Are schools required to notify Immigration if a student changes Program objective?

Answer: Presently, schools do not need to inform INS of changes in degree objectives.

Question: What is a telephone number which a school may use to contact an Immigration Officer?

Answer: The telephone number for College representatives to contact the Immigration officer in Miami is 350-4873. Students may be given the general information number 350-5743.

Question: If the school returns the I-20B to INS and later wishes to reinstate the student because of an appeal or grade change or reinstated in a course, is it all right to reissue an I-20 and allow the student to reenroll?

Answer: The College issues new I-20 and letter of explanation to Immigration.

Samuel LaRoue
Workshop Recorder
February 18, 1981

COLLEGE DIRECTOR
ADMISSIONS/REGISTRATION SERVICES
(305) 595-1345

February 20, 1981

Mr. Richard H. Gullage
Acting Director
U.S. Department of Justice
Immigration and Naturalization Service
155 South Miami Avenue
Miami FL 33130

Dear Mr. Gullage:

I should like to thank you for permitting Mr. Robert Hurley to participate in the Southeast Florida Educational Consortium Workshop conducted at Florida International University, February 18, 1981. Mr. Hurley gave an outstanding presentation and effectively answered numerous questions from the workshop participants concerning immigration rules, regulations, and requirements about foreign students and local nonimmigrant aliens.

Those of us who work in the area of international education, find the cooperation of your office concerning international student enrollments to be very effective. We look forward to continuing this working relationship in the years ahead.

Cordially,

Douglas E. Matthewson, Jr.

jlc

cc: Dr. Richard H. Konkel, Executive Director, Southeast Florida Educational Consortium
Dr. J. Terence Kelly, Vice President for Education
Mr. Allen McAtee, Immigration and Naturalization Service, Miami

An Equal Access/Equal Opportunity Community College

COLLEGE DIRECTOR
ADMISSIONS/REGISTRATION SERVICES
(305) 596-1345

February 12, 1981

District Director
U.S. Department of Justice
Immigration and Naturalization Service
155 South Miami Avenue
Miami FL 33130

Dear District Director:

As discussed in your office February 11, 1981, with Mr. Gullage and Mr. McAtee, it would be appreciated if one or two immigration officer specialists concerning immigration requirements for international visa students, refugees, parolees, and asylum candidates, would meet with the Southeast Florida Educational Consortium college and university representatives to discuss immigration matters and documentation.

The meeting and workshop will be held Wednesday, February 18, 1981, in room 333b of the Trade Center Building on the Bay Vista Campus of Florida International University. The immigration representatives should plan to arrive by 9:30 a.m. - 9:45 a.m. to meet with me prior to the beginning of the workshop at 10:00 a.m. Their participation will be completed by 12:00 noon.

Enclosed is a copy of the memorandum establishing the workshop program and also included are directions to reach the FIU, North Campus. In addition, a series of questions that may be asked by the college and university participants are enclosed.

Thank you for accepting this invitation to participate. As usual, we find the Miami Immigration and Naturalization Service very willing to cooperate with our local colleges and universities in the South Florida area.

Cordially yours,

Douglas E. Matthewson, Jr.

jlc
Enclosures

cc: Dr. J. Terence Kelly, Vice President for Education
Dr. Richard H. Konkel, Executive Director, Southeast Florida Educational Consortium
Mr. Richard Gullage, Immigration and Naturalization Service
Mr. Allen McAtee, Immigration and Naturalization Service

An Equal Access/Equal Opportunity Community College

SEEC

SOUTHEAST FLORIDA EDUCATIONAL CONSORTIUM
11011 S.W. 104th Street / Miami, Florida 33176 / Telephone (305) 596-1131

MIAMI-DADE COMMUNITY COLLEGE
RECEIVED
JAN 30 1981
COLLEGE ADMISSIONS & REGISTRATION SERVICES

January 29, 1981

TO: Admissions Officers,
International Student Advisors,
Transcript Evaluators of the
Consortium Institutions

FROM: Admissions, Registration, Records Task Force
and Richard H. Konkel, Executive Director

SUBJECT CONSORTIUM WORKSHOP ON IMMIGRATION DOCUMENTS AND FOREIGN TRANSCRIPT EVALUATION

You are cordially invited to attend the first workshop (of several periodic workshops) dealing with the processing of immigration documents and the evaluation of foreign transcripts. Attend the morning and/or afternoon sessions appropriate for you. The workshop will be held on Wednesday, February 18, in Room 333b of the Trade Center Building on the Bay Vista Campus of Florida International University. No pre-registration. No fee. Lunch on your own.

WORKSHOP PROGRAM

10:00 AM-12 Noon — Immigration Documents of Concern to Admissions Officers and International Student Advisors

Speaker and Discussion Leader--Doug Matthewson, Director of Admissions and Registration Services, Miami-Dade Community College

Lunch — Student Services Building, Second Floor, Cafeteria

1:00-3:00 PM — Evaluation of Cuban and Venezuelan Transcripts*

Moderator: Tom Stewart, Registrar, M-DCC South Campus

Note--each evaluator should bring at least one anonymous sample transcript (25 Xerox copies) for discussion.

*Other countries of mutual interest will be featured in later workshops. These sessions are intended to share information on foreign programs of study and to seek consensus on the interpretation and academic-credit evaluation of foreign transcripts. Mr. Tom Stewart will chair the workshop.

See you on February 18 at the Bay Vista Campus of FIU. Directions on opposite side.

OVER

PARTNERS IN EDUCATION
Broward Community College / Florida Atlantic University / Florida International University
Miami-Dade Community College / Nova University / University of Miami

Directions from Broward and Palm Beach Counties:

Take I-95 South to 826 East (167 Street which becomes 163 Street).
Go east to Biscayne Boulevard (just after railroad tracks).
Turn right and go south to 151 Street (FIU Campus Entrance).
Turn left. Follow signs. Park in lot to the left.

Directions from South Dade:

Go north on I-95 to 125th Street exit. Go east to Biscayne Boulevard.
Turn left and go north to 151 Street (FIU Campus Entrance).
Turn right and follow signs. Park in lot to the left.

OR

Take 826 (Palmetto Expressway) north, then east to #826 East (Beaches).
Go east on 167 Street, which becomes 163 Street, to Biscayne Boulevard.
Turn right. Go south to 151 Street (FIU Campus Entrance).
Turn left. Follow signs. Park in lot to the left.

Then

Park in unrestricted spaces. Follow the sidewalk past the temporary classrooms (trailers) to the Trade Center Building.

DISTRIBUTION

Southeast Florida Educational Consortium Members
and
Other Concerned Offices, Agencies and Associations

College and University Presidents

Student Personnel Deans and Directors

Directors of Admissions and Registrars

Directors and Chairpersons International Students

Workshop Participants

U.S. Department of Justice, Immigration and Naturalization Service (Miami)

Florida State Department of Education - Division of Community Colleges

State and National Associations - NAFSA, IIE, AACJC, FACRAO, AACRAO, NACAC